

Publication Ethics and Publication Malpractice Statement

in esse: English Studies in Albania, a journal devoted to the advancement of English studies in Albania, is committed to make research carried out by Albanian scholars and not only internationally known. As such, the journal seeks to publish original work, of good academic standing, which complies with the ethical principles in research and appeals to the international academic community.

The Publication Ethics and Publication Malpractice Statement, which outlines the duties of the parties involved in publication, namely editor(s), authors and reviewers, has been drawn based on the Committee on Publication Ethics (COPE) Code of Conduct guidelines (<http://publicationethics.org/>).

Editor(s)

- are responsible for deciding which articles submitted to the journal should be published.
- ensure a fair double-blind peer-review of the articles submitted for publication.
- ensure the confidentiality of the information contained in the submitted manuscripts.
- are accountable for everything published in the journal.
- follow the policies of the journal's editorial board and the policies of the publisher in compliance with the legal requirements about libel, copyright infringement, and plagiarism.
- evaluate manuscripts for their intellectual content without regard to race, gender, sexual orientation, religious belief, ethnic origin, citizenship, or political philosophy of the author(s).
- may confer with other editors or reviewers when making publication decisions.

Authors

- Should ensure the originality of their work and provide accurate reference details for cited material.
- should present their results clearly and honestly.
- should report their methods accurately and unambiguously so that their studies can be replicated by other researchers.
- should confer to the journal's publication guidelines .
- should ensure that their work has not been published before or has been concurrently submitted to another journal for consideration.
- should attribute authorship of the paper to those whose contribution to the conception, design, execution, or interpretation of the reported study has been significant, list those who have made significant contributions as co-authors and acknowledge or list as contributors all those who have participated in certain substantive aspects of the research project.
- should make sure that all co-authors have been included in the paper and that they all have approved of the final version of the paper.

- should notify any inaccuracy or error in his/her published work to the general editor and cooperate with him/her to retract or correct the paper.

Reviewers

- assist the editor in making editorial decisions and through the editorial communications with the author may also assist the author in improving the paper.
- should notify the editor and excuse himself/herself from the review process when they feel unqualified to review the manuscript or when they cannot review it promptly.
- must ensure the confidentiality of manuscripts received for review.
- should conduct review objectively, and formulate observations clearly with supporting arguments, so that authors can use them for improving the paper.
- should bring to the editor's attention any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.