

Publication guidelines

Formatting

Paper size: A5, 8.3 x 5.8 in (210 mm x 148 mm)

Title: Garamond, 12, center

Author's name and affiliation: Garamond, 11, bold (author's name) and italics (affiliation), center

Abstract: Garamond, 10

It goes under author's name and affiliation and is indented by one inch on both sides. Some three to five keywords are also included (Garamond, 10, italics) following the abstract.

Main body of the text: Garamond, 11, justified

Quotes of more than 50 words should be set off from the main body of the text and indented by one inch on both sides. Font: Garamond 10.

Footnotes: Garamond 10, justified

Punctuation and spelling:

Spelling should conform to *The Oxford English Dictionary* except for cited material.

We prefer double quotation marks, not single ones for cited material, titles of newspaper and magazine articles, poems, short stories, songs, episodes of television and radio programmes, and chapters or subdivisions of books. Single quotation marks can be used to enclose a quotation within a quotation.

Punctuation should occur inside double quotation marks (e.g. "she thought." *not* "she thought"). Colons and semi-colons go after doubled quotation marks. Question marks and exclamation marks go before if they are part of the cited material and after if they are not.

References:

Note that we prefer the *Chicago Manual of Style* (author-date system) for citation. A reference list ("References") follows the main body of the text.

Note: Please remove any headers or footers before submission.